



E-Library System

Information Specialists Ltd (Infospecs)

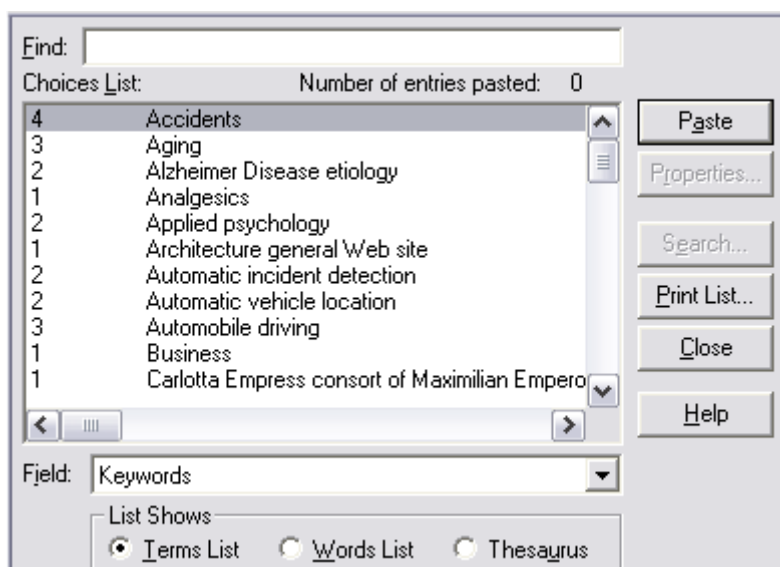
The E-Library system consists of ready-to-use databases to manage the library catalogue, loans, serials check-in, suppliers and borrowers. It is designed by Information Specialists Ltd for use with Inmagic® DB/TextWorks™.

A menu screen is included to provide shortcuts to commonly performed procedures in the various databases. These shortcuts take you straight to the required task, such as cataloguing books or articles, claiming missing issues of serials, returning loan items or adding names to the reserve list.

Catalogue database

- Designed for bibliographic information for a wide variety of materials including books, articles, serials, audio-visual and electronic resources such as web sites.
- Include unlimited text and unlimited entries in any field for immediate retrieval.
- Attach waiting lists to items.
- Include URLs so that you can link to web sites.
- Reference image files and documents so that you can view images and launch documents in their native applications.

Searching the database is easy - and fast. Just use the customised query screens and enter your search items, such as words, phrases, words in proximity, date ranges and so on, in the appropriate query boxes. Or you can use the browser (illustrated below) to view the indexes and paste search items into the query screen.



DB/TextWorks has a very powerful search engine. Searches can be field specific for precision, or you can search across many fields at the same time. A keyword search across 1,000,000 records takes less than one second. DB/TextWorks also includes a template that you can use to create thesaurus databases.

(continued)

The Loans database enables you to check items in and out, and maintain historical records of lending for individual borrowers and catalogue items.

Loans database

- To lend an item, just enter the barcode or book ID and the borrowers name. Details about the item and the borrower are automatically displayed.
- The default loan periods can be modified on the fly.
- Reserve list information automatically displays.
- Overdues notices can be emailed.
- Loan reports sorted by borrower, title, subject etc can be produced.

Return to menu

Loan Details		Borrower Details	
Barcode	Loan Period (days)	Borrower (use F3)	
237	14	Watson Sue	
	Change to unlimited	Lend another item to this borrower	
Loan Date	28 October 2004	Phone	
Due Date	11 November 2004	Email	
Loan Type		Reserve List	
		Sallie Keegan	
		Ham Hamilton	

The Serials database manages the check-in, routing and claiming of serials.

Serials check-in

- Features an automatic claim date so that overdue issues can be easily identified.
- Claim notices can be printed or emailed.
- Routing lists can be batch modified to add or delete names.
- Prints routing lists.

serials check-in

Distribution lists will be printed for:

Computerworld
Digital news
Knowledge Worker
LITA newsletter
PC World
Reseller News
Therapy for serials managers

